



MARIE SKŁODOWSKA-CURIE ACTIONS

Boosting research careers

MARIE SKŁODOWSKA-CURIE INDIVIDUAL FELLOWSHIPS

Agne DOBRANSKYTE-NISKOTA, Research Programme Officer and Sophie DOREMUS, Legal Adviser

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Research
Executive
Agency

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1. Overview of the REA



- **Funding body created by the European Commission** to foster excellence in research and innovation; REA gained autonomy in June 2009.
- Manages a share of **H2020**, the biggest EU Research and Innovation framework programme ever, with € 79 billion of funding available until 2020 and large parts of the predecessor programme **FP7** (6,000 research projects).
- Provides administrative and logistical **support services** to the whole H2020 programme as well as certain other programmes (for example Erasmus+).
- Located in **Brussels**, Belgium
http://ec.europa.eu/rea/index_en.htm

1. Overview of the REA

REA responsibilities in Horizon 2020



1. Overview of the REA

REA Management of the Grants



2. Purpose of the Info Session

The REA provides

- ✓ Information on different Marie Skłodowska-Curie Individual Fellowships
- ✓ Information on the project life cycle and legal and financial aspects
- ✓ Hints for a successful proposal
- ✓ Answers to your questions

3. Marie Skłodowska-Curie Individual Actions



ITN Innovative Training Networks

What does it offer?

High-quality research training delivered through international and interdisciplinary networks, industrial doctorates or joint doctorates

Who applies?

International networks of research organisations from the academic and non-academic sectors

Who is funded?

Researchers at doctoral level (less than four years of full-time research experience and no doctoral degree)



IF Individual Fellowships

What does it offer?

Opportunities to work on personal research projects by moving between countries and possibly sectors to acquire new skills

Who applies?

Individual researchers together with the host organisation

Who is funded?

Postdoctoral researchers



RISE Research and Innovation Staff Exchange

What does it offer?

The exchange of staff members involved in research and innovation to develop sustainable collaborative projects and the transfer of knowledge

Who applies?

International networks of research organisations from the academic and non-academic sectors

Who is funded?

Researchers, technical, administrative and managerial staff of any nationality and at all career levels



COFUND Co-Funding of Regional, National and International Programmes

What does it offer?

Regional, national or international programmes to foster excellence in researchers' training, mobility and career development

Who applies?

Organisations funding or managing doctoral programmes or fellowship programmes

Who is funded?

Researchers at doctoral and postdoctoral level

3. Marie Skłodowska-Curie Individual Fellowships

Objectives

- The goal is to enhance the **creative and innovative potential of experienced researchers**, wishing to diversify their individual competence in terms of skill acquisition through advanced training, international and intersectoral mobility.
- It supports also the **reintegration** of researchers from outside Europe who have previously worked here.
- It helps to **restart the careers** of individual researchers that show great potential, considering their experience.
- Also supports career development/opportunities for researchers in **non-academic sector**

3. Marie Skłodowska-Curie Individual Fellowships

Individual trans-national fellowships to the best and most promising experienced researchers

European Fellowships (Standard)
(1-2 years)

Career Restart Panel

Reintegration Panel

Society and
Enterprise Panel
(since 2016)

Global Fellowships
(2-3 years)

- ✓ Open to **hosts from both** academic and non-academic **sectors**
- ✓ **Secondments** to/from the non-academic sector: 3 – 6 months
- ✓ Career development with an **inter-sectoral dimension**
- ✓ Strengthening **networking capabilities** both for researchers and for organizations involved

3. Marie Skłodowska-Curie Individual Fellowships

For experienced researchers

- In possession of a doctoral degree or with 4 years of full-time research experience at the time of the call deadline

Duration of projects

- EF-standard, EF-RI, EF-CAR and EF-SE: 1-2 years
- GF: 1 to 2 years (TC) plus 1 year return

Budget

- **€ 218.5m** in 2016 (Global Fellowships: €29m)
- **€ 248.0m** in 2017 (Global Fellowships: €33m)

3. Marie Skłodowska-Curie Individual Fellowships

European Fellowship



Standard Panel (ST)

- International mobility within or into Member States (MS) and Associated Countries (AC)
- Experienced researchers of any nationality
- Applicants must not have resided or carried out their main activity **in the country of the host organisation** for more than 12 months in the 3 years immediately prior to the call deadline
- 8 scientific areas

3. Marie Skłodowska-Curie Individual Fellowships

European Fellowship



Career Restart Panel (CAR)

- Financial Support to researchers who wish to resume research in Europe **after a career break**
- Separate **multi-disciplinary** career restart panel
- Researcher must **not** have been **active** in research **for at least 12 month** immediately prior to the deadline of submission of proposals
- Relaxed **mobility** rule (as in RI and SE panel): activity or residence in the country of the host max 3 years in the 5 years immediately prior to the call deadline

3. Marie Skłodowska-Curie Individual Fellowships

European Fellowship



Reintegration Panel (RI)

- Return and reintegration of researchers into a **longer term research position in Europe**
- Separate **multi-disciplinary** panel
- Relaxed **mobility** rule (as in CAR and SE panel) **into Europe** (own country of origin as possible destination)
- Researcher must be a **national or long-term resident** of a MS or AC

3. Marie Skłodowska-Curie Individual Fellowships

European Fellowship



Society and Enterprise Panel (SE)

- Facilitates **career moves** between the academic and non-academic sectors
- Separate **multi-disciplinary** panel
- Relaxed **mobility** rule (as in CAR and RI panel)
- **Beneficiary** must be entity from the **non-academic sector**

3. Marie Skłodowska-Curie Individual Fellowships

Global Fellowship



Global Fellowship Panel (GF)

- International mobility from Member States (MS) or Associated Countries (AC) to a third country (TC) with a mandatory 12-months return period to a host organisation in a MS or AC
- Nationals of EU countries and long-term residents
- Applicants must not have resided or carried out their main activity **in the country of the TC organisation** for more than 12 months in the 3 years immediately prior to the call deadline
- 8 scientific areas

3. Marie Skłodowska-Curie Individual Fellowships



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Research Fund for Coal & Steel

FP7 & CIP Programmes 2007-2013

Calls

Participant Portal Services will be under maintenance **Wednesday, 17th of August 2016 between 17:30 and 19:00 (CET)**.
We apologise for any inconvenience this may cause.

Calls for Proposals

Horizon 2020 [Advanced search for topics](#)
[Calls for tenders on TED](#)

☐ **Excellent Science**

- ☐ European Research Council (ERC)
- ☐ Future and Emerging Technologies (FET)
- ☒ Marie-Sklodowska-Curie Actions
- ☐ Research Infrastructures

☐ **Industrial Leadership**

- ☐ Leadership in enabling and industrial technologies (LEIT)
- ☐ Information and Communication Technologies

Status ☒ Calls with forthcoming topics ☒ Calls with open topics ☐ Calls with only closed topics

Sort by ☐ Call title ☐ Call identifier ☐ Publication date **FILTER**

Excellent Science
Marie Skłodowska-Curie Individual Fellowships
H2020-MSCA-IF-2016
Publication date: 14 October 2015

Excellent Science
Marie Skłodowska-Curie Co-funding of regional, national and inter ...
H2020-MSCA-COFUND-2016
Publication date: 14 October 2015

Excellent Science
Marie Skłodowska-Curie Co-funding of regional, national and inter ...
H2020-MSCA-COFUND-2017
Publication date: 14 October 2015

<http://ec.europa.eu/research/participants/portal/desktop/en/opportunities/index.html>

3. Marie Skłodowska-Curie Individual Fellowships

To prepare



- ☐ Agree with the potential host institute and supervisor

!!! You can only submit one application per call !!!

- ☐ **Verify** your eligibility
- ☐ **Design** your research project
- ☐ Consider **appropriate secondment** options
- ☐ Think about the proposal in the context of the **Evaluation Criteria** (see Work Programme available on the Participant Portal and Guide for Applicants for the current call)

...Guide for Applicants 2016 published with the Call!

3. Marie Skłodowska-Curie Individual Fellowships

Evaluation

❖ Evaluation Panels: 8 thematic areas

- ☐ Chemistry (CHE)
- ☐ Social Sciences and Humanities (SOC)
- ☐ Economic Sciences (ECO)
- ☐ Information Science and Engineering (ENG)
- ☐ Environment and Geosciences (ENV)
- ☐ Life Sciences (LIF)
- ☐ Mathematics (MAT)
- ☐ Physics (PHY)

❖ Evaluation Criteria

3. Marie Skłodowska-Curie Individual Fellowships

Choose the Scientific Area and the list of Descriptors

The applicants should identify the scientific area and descriptors (keywords). This will guide REA in the selection of the most appropriate experts to evaluate the proposal.

The number of descriptors will range from three (3) to five (5):

- 1) Select one of the 5 types of fellowship (EF-ST, EF-CAR, EF-RI, EF-SE, GF) for which their proposal is submitted.
- 2) Select the area of research (e.g.: CHE) in which the proposal best fits, in section 1 of the proposal submission forms. This should be considered as the core discipline of the proposal.
- 3) Within the most relevant sub-area of research (e.g.: C1-Synthetic Chemistry and Materials), **select the first descriptor** that best characterises the subject of the proposal (e.g. Colloid Chemistry).
- 4) **The second descriptor** that best characterises the subject of the proposal can be selected within the area of research (e.g.: CHE) that has been selected in step 2.
- 5) **Third descriptor:** it is mandatory **to select at least one (1) additional descriptor** which can be chosen from any of the eight (8) area of research.
- 6) If needed **you may add further two (2) additional descriptors** chosen freely.

Please note that you should select the descriptors in order of importance, the first being the most important.

3. Marie Skłodowska-Curie Individual Fellowships

Selection Criteria

☐ **Criteria**

1. Excellence
2. Impact
3. Quality and Efficiency of the Implementation



☐ **Weighting**

- scores for each criterion (0 – 5; one decimal place possible)
- weight per criterion
- threshold of total score: 70%

☐ **Priority Order**

decided by panel for proposals with the same score within a ranking list according to the priority order of the criteria

3. Marie Skłodowska-Curie Individual Fellowships

Selection Criteria

| Excellence | Impact | Quality and Efficiency of Implementation |
|--|--|---|
| Quality and credibility of the research/innovation project; level of novelty, appropriate consideration of inter-/multidisciplinary and gender aspects | enhancing the potential and future career prospects of the researcher | coherence and effectiveness of the work plan |
| quality and appropriateness of the training and of the two way transfer of knowledge between the researcher and the host | quality of the proposed measures to exploit and disseminate the project results | Appropriateness of the allocation of tasks and resources |
| quality of the supervision and of the integration in the team/institution | quality of the proposed measures to communicate the project activities to different target audiences | appropriateness of the management structure and procedures, including risk management |
| capacity of the researcher to reach or re-enforce a position of professional maturity/independence | | Appropriateness of the institutional environment (infrastructure) |

3. Marie Skłodowska-Curie Individual Fellowships

Selection Criteria

| Excellence | Impact | Quality and Efficiency of Implementation |
|------------------------------|--------|--|
| Weighting | | |
| 50% | 30% | 20% |
| Priority in Case of Ex Aequo | | |
| 1 | 2 | 3 |

3. Marie Skłodowska-Curie Individual Fellowships

Proposal – PART A



Section 1: General information (including abstract)

Section 2: Information on participants

Section 3: Budget and Secondments tables

Section 4: Ethics table

3. Marie Skłodowska-Curie Individual Fellowships

Proposal – PART B

APPLY

NEW! Part B must be submitted as two separate documents:

Document 1 must include: a Start Page, a Table of Contents, a List of Participating Organisations and sections 1-3.

The maximum total length for this document is **13 pages** (1 page for the Start Page, 1 page **for** the Table of Contents, 1 page for the List of Participating Organisations, and **10 pages for sections 1 to 3**: section 1 must start on page 4). **The page limits will be strictly applied.** Experts will be instructed to disregard any excess pages.

Document 2 must consist of sections 4-7 of Part B. **No overall page limit** is applicable to this document, **but** applicants should respect the **instructions given per section** (e.g. in section 4, maximum 5 pages).

3. Marie Skłodowska-Curie Individual Fellowships

Proposal – PART B



START PAGE, TABLE OF CONTENTS and LIST OF PARTICIPANTS (3 pages)

1. EXCELLENCE

2. IMPACT

3. IMPLEMENTATION

} Document 1:
10 PAGES LIMIT

4. CV OF THE EXPERIENCED RESEARCHER

5. CAPACITIES OF THE PARTICIPATING ORGANISATIONS

6. ETHICAL ASPECTS

7. LETTER OF COMMITMENT OF PARTNER ORGANISATION (GF ONLY)

} Document 2:
No LIMIT-
Please follow
guidance

3. Marie Skłodowska-Curie Individual Fellowships

Part B - List of Participants



Please provide a list of all participants (both beneficiary or partner organisations)
the **legal entity**
the **department carrying out the work** and
the **supervisor** of the action.

If a **secondment is planned** but the partner is not yet known, indicate at least the type of organisation foreseen (academic/non-academic)

| Participants | Legal Entity Short Name | Academic (tick) | Non-academic (tick) | Country | Dept. / Division / Laboratory | Supervisor | Role of Partner Organisation |
|-----------------------------|-------------------------|-----------------|---------------------|---------|-------------------------------|------------|------------------------------|
| <u>Beneficiary</u> | | | | | | | |
| - NAME | | | | | | | |
| <u>Partner Organisation</u> | | | | | | | |
| - NAME | | | | | | | |

3. Marie Skłodowska-Curie Individual Fellowships

3.1. Excellence

3.1.1 Quality and credibility of the research/innovation project; level of novelty, consideration of inter/multidisciplinary and gender aspects

- **Introduction, state-of-the-art, objectives and overview of the action**
- **Research methodology and approach**
- **Originality and innovative aspects**
- **Interdisciplinary aspects** of the action (if relevant)
- **Gender dimension** in the research content (if relevant)



Explain how the high-quality, novel research is the most likely to open up the best career possibilities (researcher) and new collaboration opportunities (host).

3. Marie Skłodowska-Curie Individual Fellowships

3.1. Excellence

3.1.2. *Quality and appropriateness of the training and of the two way transfer of knowledge between the researcher and the host*

Training that will be offered;

Two way transfer of knowledge between the researcher and the host institution(s):

- **new knowledge gained** during the fellowship at the hosting organisation(s)
- **previously acquired knowledge** and skills that the researcher **transfers to the host organisation(s)**.

For **Global Fellowships** explain how the newly acquired skills and knowledge in the Third Country will be transferred back to the host institution in Europe (the beneficiary) during the incoming phase.

3. Marie Skłodowska-Curie Individual Fellowships

3.1. Excellence

3.1.3. *Quality of the supervision and of the integration in the team/institution*

APPLY

Required sub-headings:

- Qualifications and experience of the supervisor(s)
- Hosting arrangements

For GF both phases should be described: what practical arrangements are made to host a researcher and for the return, what measures are planned for the successful re-integration of the researcher.

3. Marie Skłodowska-Curie Individual Fellowships

APPLY

3.1. Excellence

3.1.4. Capacity of the researcher to reach or re-enforce a position of professional maturity/independence

- Demonstrate how the **proposed research and training will contribute to the further professional development** as an independent/mature researcher in light of the level of the experience (also in Curriculum Vitae, section 4).
- A complete **Career Development Plan should not be included in the proposal**, but it is part of implementing the action in line with the European Charter for Researchers.

3. Marie Skłodowska-Curie Individual Fellowships

3.2 Impact

3.2.1 Enhancing the potential and future career prospects of the researcher

Explain the expected impact of the planned research and training on the career prospects of the experienced researcher **after the fellowship.**

APPLY

3. Marie Skłodowska-Curie Individual Fellowships

3.2. Impact



*3.2.2 Quality of the proposed measures to exploit and **disseminate** the project results*

- **How the new knowledge generated by the action will be disseminated** and exploited, e.g. communicated, transferred into other research settings or, if appropriate, commercialised - to achieve the potential impact of the action?
- Please make also **reference to the "Dissemination & exploitation"** section of the H2020 Online Manual.

3. Marie Skłodowska-Curie Individual Fellowships

3.2. Impact



3.2.3 *Quality of the proposed measures to **communicate** the project activities to different target audiences*

- Please make also reference to the **guidelines *Communicating EU research and innovation guidance for project participants*** as well as to the "communication" section of the **H2020 Online Manual**.
- The following section of the **European Charter for Researchers** refers specifically to **public engagement**:

Researchers should ensure that their research activities are made known to society at large in such a way that they can be understood by non-specialists, thereby improving the public's understanding of science. Direct engagement with the public will help researchers to better understand public interest in priorities for science and technology and also the public's concerns.

3. Marie Skłodowska-Curie Individual Fellowships

3.3. Implementation



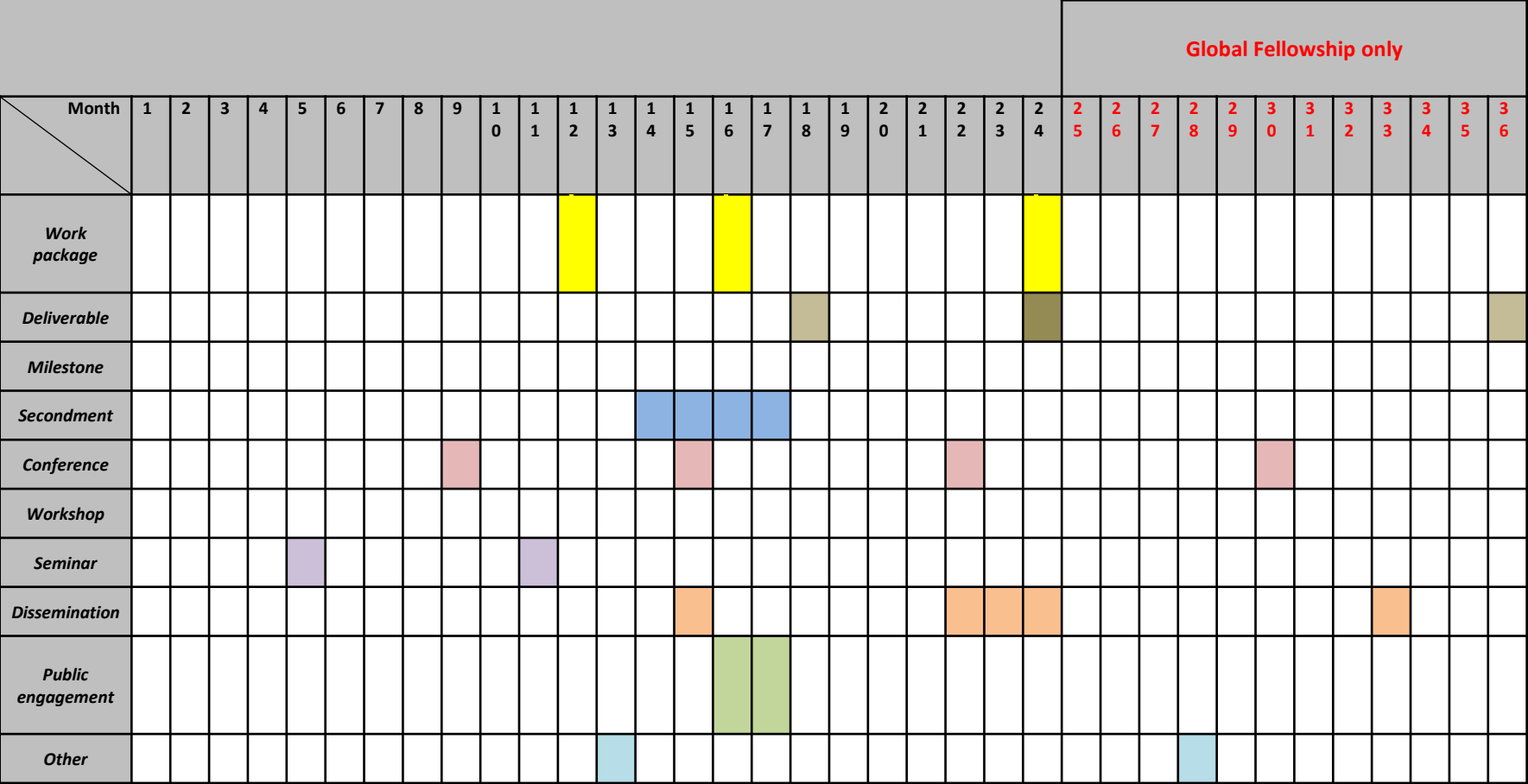
*3.3.1 Coherence and effectiveness of the **work plan***

A **Gantt Chart** should be included in the text listing the following:

- **Work Packages titles (for EF there should be at least 1 WP);**
- **List of major deliverables, if applicable;**
- **List of major milestones, if applicable;**
- **Secondments, if applicable.**

The schedule should be in terms of number of months elapsed from the start of the action.

Gantt Chart



3. Marie Skłodowska-Curie Individual Fellowships



3.3. Implementation

3.3.2. *Appropriateness of the allocation of **tasks and resources***

- Describe how the **work planning** and the **resources** mobilised will ensure that the research and training objectives will be reached.
- Explain why **the amount of person-months is appropriate** in relation to the activities proposed.

3. Marie Skłodowska-Curie Individual Fellowships

3.3. Implementation

3.3.3. *Appropriateness of the **management structure and procedures**, including risk management*

- **Organisation and management structure**, as well as the progress monitoring mechanisms put in place, to ensure that objectives are reached;
- **Research and/or administrative risks** that might endanger reaching the action objectives and the contingency plans to be put in place should risk occur.



3. Marie Skłodowska-Curie Individual Fellowships

3.3. Implementation



3.3.4 Appropriateness of the *institutional environment (infrastructure)*

- **The active contribution of the beneficiary to the research and training activities** should be described. For GF also the role of partner organisations in Third Countries for the outgoing phase should appear.
- **Description of the main tasks and commitments of the beneficiary** and all partner organisations (if applicable): Describe how the infrastructure, logistics, facilities etc. offered are utilised for the good implementation of the action.

NOTE: Information in Section 5 (Capacities of the participating organisation table) should not be repeated in this section.

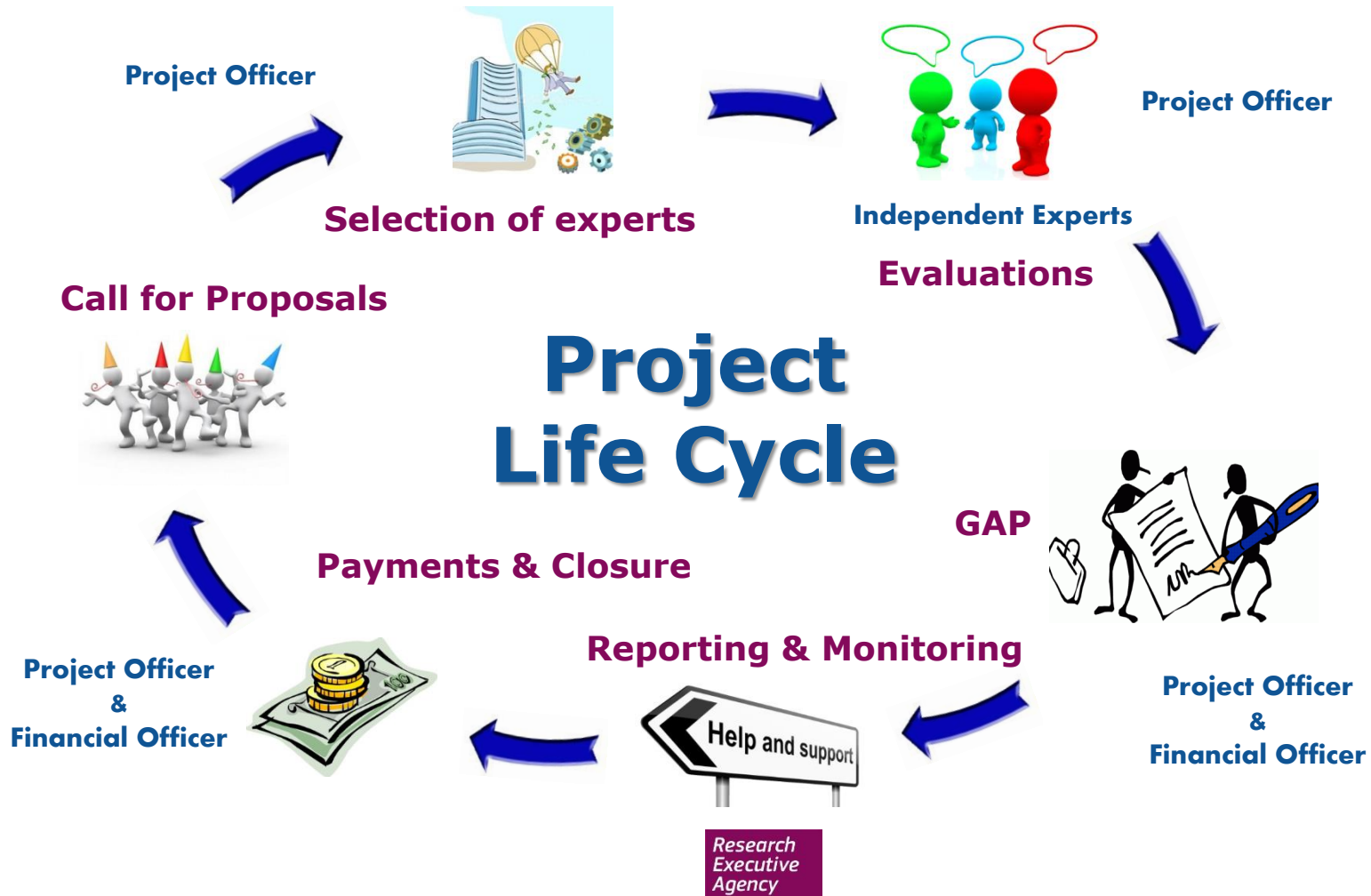
STOP PAGE COUNT

Marie Skłodowska-Curie Individual Actions

Next Calls: IF Call closes on 14/09/2017 at 17:00:00 CET

| | Call opens | Call closes | Budget |
|--------|--------------------------|--------------------------|--------------------------|
| ITN | 15/10/2015 15/09/2016 | 12/01/2016 10/01/2017 | 370.0m EUR 430.0m EUR |
| IF | 12/04/2016 11/04/2017 | 14/09/2016 14/09/2017 | 218.5m EUR 248.0m EUR |
| RISE | 08/12/2015 01/12/2016 | 28/04/2016 05/04/2017 | 80.0m EUR 80.0m EUR |
| COFUND | 14/04/2016 05/04/2017 | 29/09/2016 28/09/2017 | 80.0m EUR 80.0m EUR |
| NIGHT | 15/10/2015 | 13/01/2016 | 8.0m EUR |

4. Project Management Aspects



4. Project Management Aspects



Evaluations

- Proposals are evaluated as submitted, not on their potential if certain changes were to be made
- Shortcomings result in lower scores, they are not translated into recommendations
- No recommendations in the Evaluation Summary report

4. Project Management Aspects

Grant Agreement preparation



"No negotiation" means: In principle no changes between proposal and grant

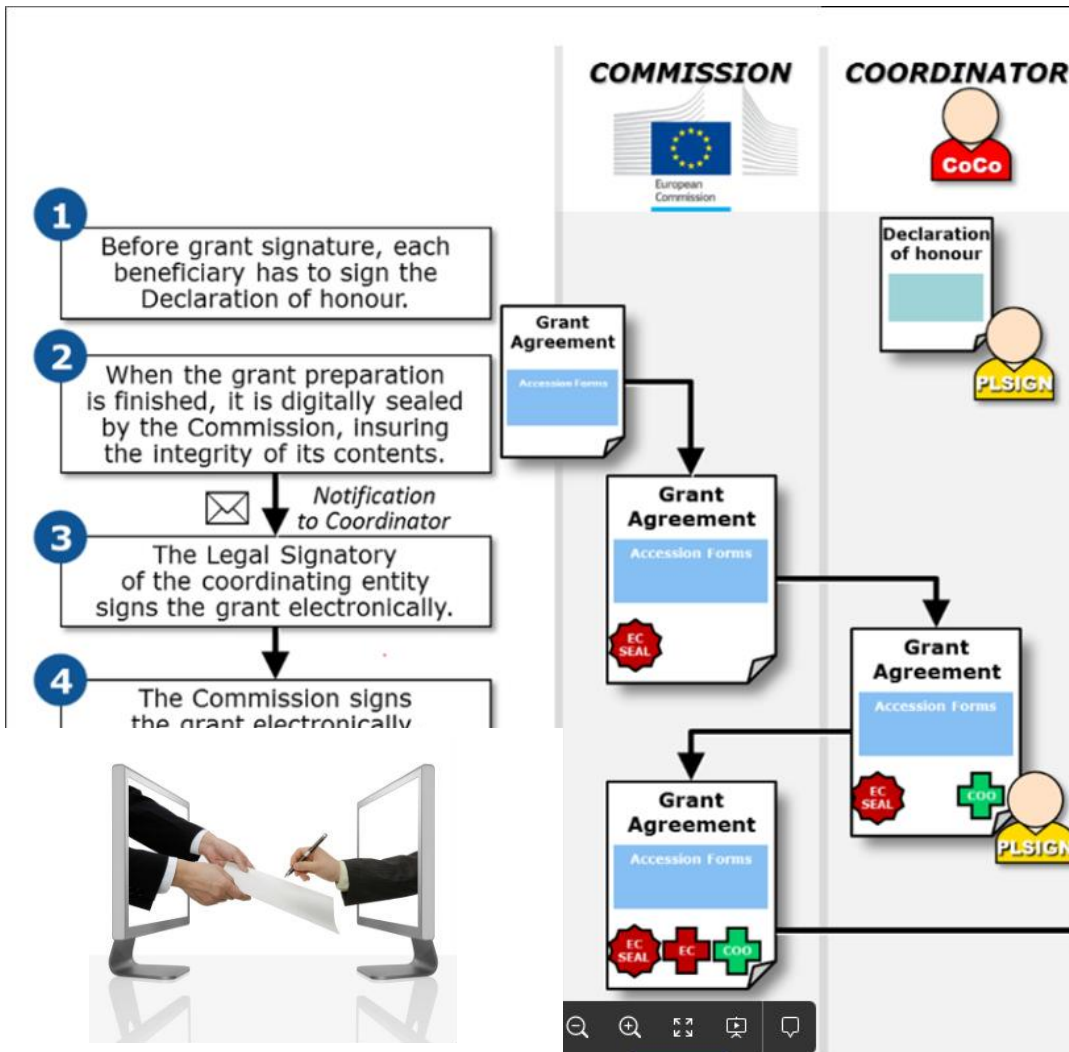
Modifications are possible or sometimes necessary:

- Following ethics review or security scrutiny
- To meet financial or legal requirements
- To remove clerical errors or clear inconsistencies

"No negotiation" does not mean "no control":

- Eligibility and viability checks will be carried out in line the H2020 rules and FR&IR.
- Anti-fraud measures and risk based controls will be carried out as well
- Termination, when justified, is an option (Art. 135 FR)

4. Project Management Aspects



Electronic signature:

- Of the Grant Agreement,
- Of the Amendments
- Of the Financial Statements and Report

It is fully integrated in Participant portal, no more paper documents

The electronic signature can be given by Coordinator and EC services.

Interaction with the beneficiaries:

Communication between the Commission/REA and the Beneficiaries:

- Through the Participant Portal
- Electronic-only submission of all documents and reports

5. Legal and Financial Aspects

4 Marie Skłodowska-Curie Actions

- ✓ **H2020 MGA MSC IF** → **Mono-beneficiary**
- ✓ H2020 MGA MSC COFUND → Mono-beneficiary
- ✓ H2020 MGA MSC ITN → Multi-beneficiaries
- ✓ H2020 MGA MSC RISE → Multi-beneficiaries

5. Legal and Financial Aspects

New legal provisions for MSCA-IF European

❑ New structure of model GA

- ❖ Legal provisions in **1 document**, no more in annexes:
main provisions are common to general GA model + MSC specific provisions integrated in the document
- ❖ **+ annotations** = explanations replacing guidance documents

❑ Novelties in general GA model

- ❖ **Terminology:**
from projects to **actions**, from special clauses to **options**, from negotiation to **preparation**, from description of work to **description of the action**, from scientist in charge to **supervisor**
- ❖ **Electronic signature** of GAs via the Participant Portal

5. Legal and Financial Aspects

H2020 Model GA for MSCA-IF European

Grant Agreement number: [insert number] [insert acronym] [insert call identifier]

H2020 Model Grant Agreements: H2020 MGA MSCA-IF — Mono: v3.0 – 20.07.2016



MODEL GRANT AGREEMENT FOR THE
HORIZON 2020 PROGRAMME¹
MARIE SKŁODOWSKA-CURIE ACTIONS INDIVIDUAL FELLOWSHIP GRANTS²
(H2020 MGA MSCA-IF — MONO)

Introductory remark

H2020 MGA MSCA-IF — Mono deviates from the General MGA — Mono as follows:

- Article 3 (notified starting date)
- Articles 4.2, 8-16, 41.4 and 41.5 (removed as not applicable)
- Article 5.2 (specific form of costs)
- Article 5.3 (removal of "Step 3 - Reduction due to the no-profit rule")
- Article 6 (specific eligibility of costs)
- Article 18.1.2 (reduced to unit costs)
- Articles 20.3 and 20.4 (specific reporting in case of one or more RP)
- Article 20.6 (currency for financial statement)
- Article 25.5 (access rights for the researcher)
- Articles 27.3, 28.2, 29.2, 29.4 and 38.1.2 (added "Marie Skłodowska-Curie Actions")
- Article 29.6 (Access rights for the researcher)
- Article 32 (specific obligations)
- Article 38.1.1 ("mainstream media coverage")
- Article 49.1 (specific suspension conditions)
- Article 50.3 (specific termination conditions)
- Article 55 (specific amendment conditions)
- Article 56a (portability)
- Annexes 2 and 4 (specific)
- Annexes 3, 5 and 6 (not applicable)

- Footnotes in blue will not appear in the text generated by the IT system for signature (since they are internal instructions only).
- Text in grey indicates that text which appears in the H2020 General MGA does not apply in this grant agreement.
- For options [in *italics*, in square brackets]: the applicable option must be chosen in the IT system. Options not chosen will automatically either not appear or appear as 'not applicable'. Options

¹ Regulation (EU) No 1291/2013 of the European Parliament and of the Council of 11 December 2013 establishing Horizon 2020 - the Framework Programme for Research and Innovation (2014-2020) ("H2020 Framework Programme Regulation No 1291/2013") (OJ L 347, 20.12.2013 p.104).

² MSCA-IF grants fund fellowships to support career development of experienced researchers through trans-national mobility.

GRANT AGREEMENT

NUMBER [insert number] — [insert acronym]

This Agreement ('the Agreement') is between the following parties:

on the one part,

the Research Executive Agency (REA) ('the Agency'), under the powers delegated by the European Commission ('the Commission'), represented for the purposes of signature of this Agreement by [[function, [Directorate-General, Directorate, Unit] [Department]], [forename and surname]]³,

and

on the other part,

'the beneficiary':

[full official name (short name)] established in [official address in full], [OPTION for beneficiaries with VAT: VAT number [insert number]], represented for the purposes of signing the Agreement by [function, forename and surname]³

The parties referred to above have agreed to enter into the Agreement under the terms and conditions below.

By signing the Agreement, the beneficiary accepts the grant and agrees to implement it under its responsibility and in accordance with the Agreement, with all the obligations and conditions it sets out.

The Agreement is composed of:

Terms and Conditions

Annex 1 Description of the action

Annex 2 Estimated budget for the action

5. Legal and Financial Aspects

Implementation of the Action

- ❑ **Secondments** in a partner organization in MS or AC (up to 3 or 6 months – duration, timing and sector of organization must be indicated in proposal)
- ❑ **Part-time for personal or family reasons only** (no to take up another professional activity)
- ❑ **Parental leave:** suspension of the action and no more reimbursement of additional costs

5. Legal and Financial Aspects

Implementation of the Action

- ❑ **Third parties:** costs can be claimed by the beneficiary only **but** if it is necessary to implement the action, the beneficiary may call upon *entities with a capital or legal link to the beneficiary*, to implement certain action tasks described in Annex 1 (i.e. hosting and training of the researcher)
- ❑ **Reporting/Deliverables:**
 - ❑ No Declaration of Conformity
 - ❑ No mid-term report
 - ❑ One report for actions of one reporting period
 - ❑ No scientific deliverables (only ethic requirements and data management plan)

5. Legal and Financial Aspects

| | Researcher unit cost in EUR person/month | | | Institutional unit cost in EUR person/month | |
|------------------------|---|--------------------|------------------|--|-------------------------------|
| | Living Allowance | Mobility Allowance | Family Allowance | Research, training and networking costs | Management and indirect costs |
| Individual Fellowships | 4,650 | 600 | 500 | 800 | 650 |

NOTE:

The living allowance is a **gross EU contribution** to the salary costs of the researcher. Consequently, the net salary results from deducting all compulsory (employer/employee) social security contributions as well as direct taxes (e.g. income tax) from the gross amounts. The host beneficiary **may pay a top-up** to the eligible researchers from another budget source in order to complement this contribution.

The rate indicated above is for researchers devoting themselves to their action on a **full-time basis**.

5. Legal and Financial Aspects

Costs of researcher are eligible if:

- ☐ Recruitment under an **employment contract** (or other direct contract with equivalent benefits) or, if not possible under national law, under fixed-amount fellowship agreement with minimum social security
- ☐ **Full-time employment** unless part-time agreed by the Agency
- ☐ Working **exclusively** for the action
- ☐ Researcher costs fully incurred **for the benefit of the researcher**
- ☐ Financial statement (Annex 4): **confirmation on the use of allowances** for the researcher



6. Successful proposal writing for IF – Useful tips

6. Hints for a Successful Proposal

- ❖ Explain the contribution that your project is expected to make. Your **project should be innovative**.
- ❖ **Demonstrate the expertise** of the **host institution** as well as the expertise of the **supervisor** in the field of research you want to explore. Information must be given on host's expertise in training researcher and capacity to provide mentoring/tutoring.
- ❖ Describe **how** this project will contribute to **your own career**. The potential of the researcher to acquire new competencies should be clearly described.
- ❖ Seek support from the National Contact Point

Take also note of the following...

6. Avoid Frequent Mistakes

- ❖ Follow strictly the **given template** and respect the **page limit**
- ❖ Make sure that there are no doubts in terms of proposal **eligibility**
- ❖ Remember to address **each aspect of the evaluation criteria**
- ❖ Ensure **consistency between Parts A and B**
- ❖ **Be clear and precise** (the text needs to be consistent, well-written, "built" around the award criteria)
- ❖ **Graphics and charts** can be very helpful, but don't overdo it! Make sure they are readable in black & white.
- ❖ **Start** writing the proposal & edit forms **asap**
- ❖ **Avoid last minute submission**





6. Maximise Your Chances

- ❖ **Go beyond the state of the art**
- ❖ **Clear and structured** information – less is sometime more
- ❖ **Be transparent** – fill in capacities of the host table (section 5) and information on non-academic participant, if applicable
- ❖ Clear evidence of **partner organisation's commitment** – letter for **GF only**

6. FINAL Hints for a Successful Proposal

- **Don't wait** until final clean version is ready
- **Submit** your proposal **regularly**
- Every new submission **overwrites the previous version**

Success!

7. Useful Links and Websites

✓ **Marie-Skłodowska-Curie Actions**

<http://ec.europa.eu/research/msca>

✓ **MSCA on FB**

<https://www.facebook.com/Marie.Curie.Actions>

✓ **Participant Portal**

<http://ec.europa.eu/research/participants/portal/desktop/en/home.html>

✓ **The Mobility Portal (EURAXESS)**

<http://ec.europa.eu/euraxess/>

✓ **Horizon 2020**

<http://ec.europa.eu/programmes/horizon2020/en/>



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Thank you for your attention!
Questions?